

GUIDELINE FOR REGISTRATION OF PHYSICAL TRAINING 2 FOR FRESHMEN - 2016

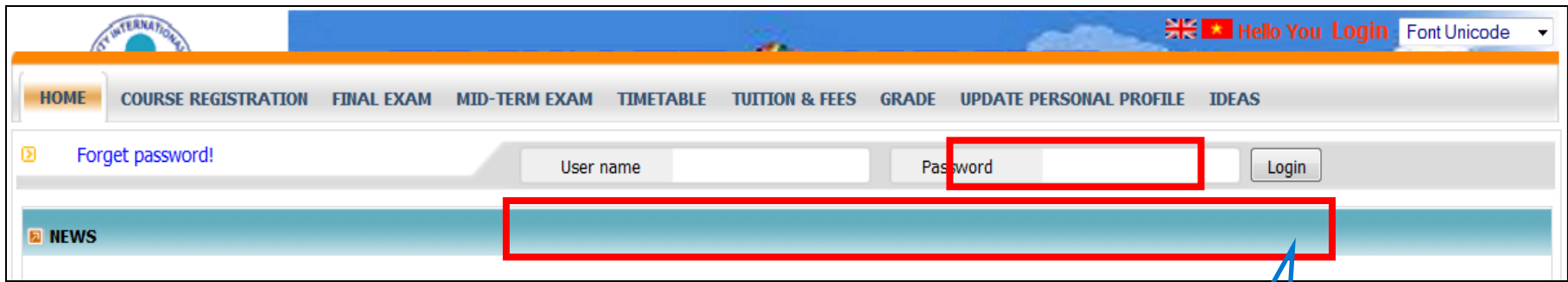
1.1 Login to Edusoft Web

In order to access Edusoftweb's portal, please follow below instructions.

User name: your student ID

Password:

- The default password is your date of birth representing 6 digits (ddmmyy). For example, if you were born in 05/04/1998, the password should be 050498.
- You are required to change your password to ensure the security and go to **"Update personal profile"** to change your password.



The screenshot shows the Edusoft Web login interface. At the top, there is a header with a logo on the left, a language selector (UK, VN) and 'Hello You Login' in the center, and a 'Font Unicode' dropdown on the right. Below the header is a navigation bar with links: HOME, COURSE REGISTRATION, FINAL EXAM, MID-TERM EXAM, TIMETABLE, TUITION & FEES, GRADE, UPDATE PERSONAL PROFILE, and IDEAS. The main content area features a 'Forget password!' link on the left. In the center, there are two input fields labeled 'User name' and 'Password'. The 'Password' field is highlighted with a red rectangle. To the right of the 'Password' field is a 'Login' button. Below the login fields is a 'NEWS' section, also highlighted with a red rectangle. A blue callout box with an arrow points to the 'NEWS' section, containing the text: 'Please click here after full fill information'.

(Figure 1)

1.2 Registration

Choose tab menu “Course registration” and follow instructions on the screen

HOME COURSE REGISTRATION FINAL EXAM MID-TERM EXAM TIMETABLE TUITION & FEES GRADE UPDATE PERSONAL PROFILE IDEAS ACADEMIC PROGRAM

PREREQUISITE

Filter by subject Filter >>

Filter by conditions School IU - International University Filter >>

1. Filter

DK	Original Sub ID	Sub ID	Subject	Group	Lab Grp	Cre.	Cre.T	Class	Size	Left	Lab	Day	Start slot	Period	Room	Lecturer	Time Duration
<input type="checkbox"/>	PT002IU	PT002IU	Physical Training 2	01		3	3.0	BABA14IU11	300	300							
<input type="checkbox"/>	PT002IU	PT002IU	Physical Training 2	02		3	3.0	BABA14IU21	300	300							
<input type="checkbox"/>	PT002IU	PT002IU	Physical Training 2	03		3	3.0	BABA14IU31	300	300							
<input checked="" type="checkbox"/>	PT002IU	PT002IU	Physical Training 2	04		3	3.0	BABA14WE11	300	300							
<input type="checkbox"/>	PT002IU	PT002IU	Physical Training 2	05		3	3.0	BABA14WE21	300	300							
<input type="checkbox"/>	PT002IU	PT002IU	Physical Training 2	06		3	3.0	BABA14WE31	300	300							
<input type="checkbox"/>	PT002IU	PT002IU	Physical Training 2	07		3	3.0	BABA14UH11	300	300							

2.1 Check or uncheck the course

2.2 Chosen course is darken

3. Click “Save register” to confirm your register. It is required to click this button to ensure that you have successfully to register the course

Save register Delete

List of selected subjects

.No	Sub ID	Subject	Group	Lab Grp	Cre.	Cre.T	Tuition	Reduction	Payable	Course status	<input type="checkbox"/>
1	PT002IU	Physical Training 2	04		3	3.0	15		15	Not saved	<input type="checkbox"/>
Total					3	03	15	00	15		

Registered courses

4. Click here and then click “Delete” to drop the course you have already chosen. Then, click “Save register”

(Figure 2)

Registration page includes 3 functions:

- a. Filter to find the course you need to register
 - You choose the filter functions by “School”. To register Physical Training 2, in the field of filter choose “TU – International University”. It displays all groups corresponding with all kinds of course in Physical Training 2.
 - Pay attention to announcement in Home to choose right favorite course.
- b. Choose the course
 - Click the group that will be suitable the course you choose at the button in “DK” column.
 - To choose another course, click to another group.
- c. List of selected course (“List of selected subject”)
 - The chosen course will be shown with brief information.
 - Click the “Save register” to save in the database.
 - To drop a registered course, **click button at the last column and then press “Delete” to remove** the course selected.

Then, click “Save register” (important)